



Data Management Plan (DMP)

Deliverable 11.5



Deliverable 11.5 Data Management Plan (DMP)

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Title:	Data Management Plan (DMP)
Authors:	Ignacio Santa Cruz (CREA-UB), Patricia Melgar (CREA-UB), Maria Padrós (CREA-UB), Marta Soler (CREA-UB)
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SOLIDUS project

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SOLIDUS partners

CREA-UB:	Community of Researchers on Excellence for All – University of Barcelona (Spain) (Coordinator)
DEUSTO:	University of Deusto (Spain)
CEU:	Central European University (Hungary)
HIOA-NOVA:	Oslo and Akershus University College of Applied Sciences (Norway)
ENSP:	National School of Public Health (Portugal)
UCD:	University College Dublin (Ireland)
RU:	Roskilde University (Denmark)
UC:	University of Cyprus (Cyprus)
UEDIN:	University of Edinburgh (United Kingdom)
UMB:	University Matej Bel (Slovakia)
LEIP:	University of Leipzig (Germany)
OXFORD:	University of Oxford (United Kingdom)
UPE:	University of Peloponnese (Greece)
UU:	University of Utrecht (Netherlands)



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EXECUTIVE SUMMARY

The aim of this deliverable is to address how SOLIDUS project will accomplish with its responsibilities regarding research data quality, sharing and security.

This Data Management Plan (DMP) includes relevant information about what types of data will be generated and collected, what standards will be used, how this data will be exploited and made accessible (if it is possible) for verification and re-use, and how this data will be curated and preserved.

This Deliverable has been elaborated by CREA-UB as Coordinator Team.

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1. Introduction

Horizon 2020 is implementing a limited and flexible pilot action on open access to research data. As a part of this pilot, the SOLIDUS project is required to develop a Data Management Plan (DMP), and specify how data will be protected and stored and which data will be open.

First, this Data Management Plan (DMP) includes Ethical remarks, drawing from the SOLIDUS Grant Agreement to be considered for data collection and personal data protection.

Second, it provides a short, general outline of SOLIDUS policy for data management, including what types of data will be generated by the project, what standards will be used, how this data be exploited and made accessible for verification and re-use, and how this data will be curated and preserved. This information is organized for each dataset to be developed throughout the SOLIDUS project, as follows: 1) data set reference and name, 2) data set description, 3) standards and metadata, 4) data sharing, and 5) archiving and preservation (including storage and backup).

Finally, it is important to note that this DMP has been developed according to H2020 guidelines, and also considering the two main official documents of the SOLIDUS project: the Grant Agreement and the Consortium Agreement.

2. Some relevant Ethics considerations

In global and according to SOLIDUS Grant Agreement number 649489 (hereinafter referred to as “GA”), a cluster of relevant ethical considerations is provided by all datasets. In this sense, article 34 of the GA has especially taken into account in this Data Management Plan (hereinafter referred to as “DMP”).

Ethics self-assessment

The SOLIDUS project is implemented considering fundamental ethical standards to ensure the quality and excellence in the process and after the life of the project. SOLIDUS is based on the scientific and ethical procedures defined by the EU’s Charter of Fundamental Rights and the UNESCO Universal Declaration of Human Rights.

In the Horizon 2020 is specified that *Ethical research conduct implies the application of fundamental ethical principles and legislation to scientific research in all possible domains of research*¹. According to the procedure established in the Horizon 2020 in terms of Ethics, in order to achieve the engagement of the scientific research with the ethical dimension, SOLIDUS foresees a process to guarantee the correct assessment and orientation of its activities, considering the recommendations established for Ethics Review. Moreover, in relation to the professional ethics of the researchers involved in the project, the SOLIDUS Consortium is taking into account the ethical criteria described in the Respect Code of Practice² on “Professional and ethical code for socio-economic research in the information society”. The whole SOLIDUS Consortium team (EU and non- EU countries) is rigorously applying Horizon 2020’s ethical standards and guidelines.

Respect of national and international legislation on discrimination

The SOLIDUS Consortium is respecting national and international legislation on anti-discrimination, starting from the endorsement of the article 21 of the Charter of Fundamental Rights of the European Union: “any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority,

¹ European Commission, *Research & Innovation. Participant Portal H2020 Online Manual. Ethics*. Retrieved from http://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/ethics_en.htm

² Respect Code of Practice. Retrieved from: <http://www.respectproject.org/code/index.php>

property, birth, disability, age or sexual orientation shall be prohibited.”³ The SOLIDUS Consortium therefore agrees to comply with anti-discrimination legislation in their scientific work and in any of the management and innovation activities involved in the project (e.g. contracting, selecting participants, dissemination, seminars, etc.), as well as during the different phases involving fieldwork and the dissemination activities.

Procedures and criteria to identify and recruit research participants

Recruitment of research participants is an instrumental issue in research studies involving human subjects. The SOLIDUS project guarantees that the procedures and criteria for doing so are:

- Equitable: The SOLIDUS recruitment plan ensures the equitable and appropriate selection of research participants. For every activity involving research participants, the KMC Coordinator, together with the involved partners, will first agree on the identification of eligible participants, specific criteria and procedures for the recruitment.
- Respectful: The procedures to recruit the sample are rigorously respectful with the research participants. Potential participants will receive complete and appropriate information about the study and their own involvement. This is especially important taking into account that the SOLIDUS Project will work with vulnerable populations.
- Private and without pressures (no coercion): The SOLIDUS consent forms will guarantee that participants are allowed to cancel their participation at any time. Besides this, the consortium will respect the individual's reasonable expectations for privacy, ensuring anonymity and confidentiality in regards to the use of personal and other data.

Personal data protection

The SOLIDUS project foresees different phases where fieldwork and case studies will be developed. In these cases, the use of personal data might affect adult populations. Therefore, several measures will be undertaken in order to correctly protect the personal data of participants. The collection of human data, especially regarding participants' ethnicity, age, gender, educational level and socioeconomic

³ Charter of Fundamental Rights of European Union. Retrieved from http://www.europarl.europa.eu/charter/pdf/text_en.pdf

status will be guided and justified, in order to meet the research goals of the project. Particular care will be taken to ensure the protection of personal data, not only in the access phase, but also in the data storage, protection, retention and destruction. Data Protection Directive 95/46/EC is being taken into account in the treatment of the analyzed data and in the processing of personal data by making licit use of the collected data and guaranteeing participants' privacy.

Regarding the protection of personal data of the research participants, the SOLIDUS Consortium will meet the following conditions:

- To submit to the REA the copies of ethical approvals for the collection of personal data by each of the competent University Data Protection Officers or National Data Protection authorities.
- To justify (if necessary) the collection and/or processing of personal sensitive data.
- To follow and accomplish the national and EU legislation on the procedures that will be implemented for data collection, storage, protection, retention and destruction.
- To confirm that the existing data are publicly available.
- To provide relevant authorizations in case of data not publicly available.

National legal frameworks of personal data collection

SOLIDUS is following article 8 of the *Charter of Fundamental Rights of the European Union* about the protection of personal data. The Data Protection Directive 95/46/EC establishes that all the "Member States" shall protect the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data.⁴ The SOLIDUS Consortium is considering the following criteria in order to handle the personal data collection:

- *Anonymity of participant's identity.* This will be possible through the codification of all the information gathered in the project. All the names will be connected to pseudonyms for scientific use in order to protect their integrity.

⁴ "Directive 95/46/EC of October 24, 1995 on the protection of individuals with regard to the processing of personal data and on the free movement of such data", Chapter I, Article 1, Official Journal of the European Communities(November 23, 1995), No L. 281, p.3.

- *Confidentiality.* The SOLIDUS Consortium is committed to collect personal data only for specified, explicit and legitimate purposes and to not further use those data in a way incompatible with those purposes, as well as to process those data fairly and lawfully. All data will be exclusively used to respond to the project aims, and will not be used for any other aims. In addition, participants will have access to their own data, and will be able to cancel their participation in the study at any time.

Besides, every partner organization will accomplish **the corresponding national legal framework** related to Personal Data Protection.

Informed Consent form and information sheet

Participants who voluntarily take part in the research will sign the consent and assent form, after being previously informed of the objectives, development and goals of the project, as well as of the use to be given to their personal data.

Following the European recommendations for Horizon 2020 projects, the informed consent must have the following information:

- Explanation of the research aims and the expected duration of the subject's participation.
- A statement declaring that participation is voluntary and informed.
- A statement declaring that participants wishing to withdraw from the research will be able to do so at any moment.
- Information about who is organizing and funding the research.
- A description of any benefits to the subject or to others which may be reasonably expected from the research, avoiding inappropriate expectations.
- A Statement describing the procedures adopted for ensuring data protection/confidentiality/privacy including duration of storage of personal data.
- A reference to whom to contact for answering all the pertinent questions about the research and research subjects' rights and whom to contact in the event of a research-related injury to the subject.

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- An explanation of what will happen with the data or samples at the end of the research period and if the data/samples will be retained or sent/sold to a third party for further research.
- Information about what will happen to the research results.

Consent forms will be rigorously distributed by all the researchers involved in fieldwork tasks, and will be properly filled and signed by any involved participant. The distribution of consent forms will be accompanied by a full explanation of the overall goals of the SOLIDUS project and the specific goals of the WP in which the fieldwork takes place. Also, subjects will be informed about the conditions of their participation, and of any potential risk or benefit involved. Researchers will be responsible to distribute all the necessary information, so that subjects are able to make informed decisions regarding their potential participation in the study.

3. SOLIDUS Datasets

DS 2.1 Inventory of successful acts of solidarity along spatial dimension	
WP	WP2 Spatial dimension of solidarity: from local to transnational acts & practices
Partners involved	<p>CREA-UB (Spain) CEU (Hungary) HIOA-NOVA (Norway) ENSP (Portugal) UCD (Ireland) RU (Denmark) UC (Cyprus) UMB (Slovakia) LEIP (Germany) OXFORD (United Kingdom) UPE (Greece) UU (Netherlands)</p>
Data set description	<p>Inventory of relevant practices and acts of solidarity along spatial dimension (local, regional, national and transnational) which are being successful in reducing spatial inequalities.</p> <p>The full inventory will be included in the public deliverable 2.1 “Concept paper”. However, in order to complete the information of each selected action about its social and political impact, each country/partner involved will carry out one interview by each practice included in the inventory. In this regards, this dataset will consist of:</p> <ul style="list-style-type: none"> - A document (pdf) with the main information (no transcripts) about social and political impact collected from each interview (1 document by interview). This document will contain: <ul style="list-style-type: none"> (i) Name or pseudonym of the interviewee (subject to his/her authorization); (ii) Position of the interviewee in the organization; (iii) Type of interview (e-mail, phone, Skype, face to face, etc.); (iv) Key information.
Standards and metadata	<p>Interviews will be conducted with leading experts, social, political and/or business actors related with the actions selected.</p> <p>Each partner/country involved will carry out at least 10 interviews.</p>

	<p>The interviews can be developed through different ways: face-to-face, phone, Skype, etc., and it is not mandatory to record them.</p> <p>The interviews should be carried out between July 2015 and December 2015.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none">Social ImpactPolitical ImpactSolidaritySocial inclusionSpatial inequalitiesSpatial division
Data sharing	<p>This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be automatically open access, in order to made data accessible for verification and re-use.</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 10MB by partner.</p>

DS 2.2 Case Studies of successful acts of solidarity along spatial dimension	
WP	WP2 Spatial dimension of solidarity: from local to transnational acts & practices
Partners involved	CREA-UB (Spain) CEU (Hungary) HIOA-NOVA (Norway) ENSP (Portugal) UCD (Ireland) RU (Denmark) UC (Cyprus) UMB (Slovakia) LEIP (Germany) OXFORD (United Kingdom) UPE (Greece) UU (Netherlands)
Data set description	<p>Case Studies of relevant practices and acts of solidarity along spatial dimension (local, regional, national and transnational) which are being successful in reducing spatial inequalities.</p> <p>Each country/partner involved will carry out 5 in-depth case studies (one by each SOLIDUS policy arena: Employment, Health, Housing, Education and Civic Engagement). For each case study, all country/partners involved will carry out 4 interviews. At the end of these cases studies, 1 focus group will be developed, in which the main findings regarding the major drivers and barriers identified during the case studies will be discussed. In this regards, this dataset will consist of:</p> <ul style="list-style-type: none"> - 20 interview’s transcripts (pdf) in the original language (4 interviews x 5 case studies); - 1 focus group’s transcripts (pdf) in the original language <p>These transcripts will take into account the procedures indicated in the following non-public documents: “Case Study Protocol” and “Deliverable 1.1 General Methodological Guide”.</p>
Standards and metadata	<p>The interviews will be conducted with leading experts, social, political and/or other relevant actors and stakeholders related with the actions selected.</p> <p>The focus groups will be conducted with leaders and involved stakeholders from their own country.</p>

	<p>The interviews must be carried out between February 2016 and May 2016.</p> <p>The focus groups must be carried out between December 2016 and February 2017.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none">Social ImpactPolitical ImpactSolidaritySocial inclusionSpatial inequalitiesSpatial divisionEmploymentHousingHealthEducationalCivic Engagement
Data sharing	<p>This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be automatically open access, in order to made data accessible for verification and re-use.</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 25MB by partner.</p>

DS 2.3 Transnational European Solidarity Survey (TESS)	
WP	WP2 Spatial dimension of solidarity: from local to transnational acts & practices
Partners involved	CREA-UB (Spain) LEIP (Germany)
Other teams involved (no partners)	Freie Universität Berlin project (hereinafter FU) (Germany)
Data set description	<p>A Transnational European Solidarity Survey (TESS) will be carried out in order to measure and analyse the attitudes of the European citizens of the participating countries towards solidarity, social justice and transnational social policy. The survey has been restricted to 13 Eurozone members: Cyprus, Greece, Germany, Ireland, Netherlands, Portugal, Slovakia, Spain, Sweden, France, Bulgaria, Poland and the UK). In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - A Quantitative data set (for SPSS) with the responses of the survey's participants.
Standards and metadata	<p>Respondents eligible to vote and aged 18 or over will be chosen from national standard list-assisted random digit dialling (RDD) and interviewed using the CATI technique. In each country, approximately 1000 completed questionnaires will be conducted.</p> <p>The TESS should be carried out between May 2016 and August 2016.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none"> TESS_Welfare state solidarity TESS_Fiscal solidarity TESS_Scientifically informed solidarity TESS_Predictors
Data sharing	According to the article 28.1 "Obligation to exploit the results" of the GA, this dataset will be open access from 30 th May 2022, in order to respect the right of each country/partner involved to exploit its own results. However, the dataset will be open access to all SOLIDUS consortium members after June 2018, at the end of the project.

	<p>However, data published before the period mentioned above will be automatically open access, in order to made data accessible for verification and re-use.</p> <p>LEIP and FU developed modules 1, 2 and 4 of the questionnaire, and will have ownership for exploitation until the end of the SOLIDUS project. CREA-UB developed modules 3 and 4 of the questionnaire, and will have ownership for exploitation until de end of the project (see Annex 2 for special data sharing and ownership conditions). These data will be stored in their institutional repositories (see Annex 1).</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 1GB by partner.</p>

DS 3.1 Inventory of successful acts of solidarity along identity dimension	
WP	WP3 Inter-group and intra-group solidarity
Partners involved	CREA-UB (Spain) CEU (Hungary) UC (Cyprus) UPE (Greece) UU (Netherlands)
Data set description	<p>Inventory of relevant practices and acts of solidarity along identity (age, ethnic, religion, gender, income, etc.) which are being successful in reducing social inequalities.</p> <p>The full inventory will be included in the public deliverable 3.1 “Concept paper”. However, in order to complete the information about the social and political impact of each selected action, each country/partner involved will carry out one interview by each practice included in the inventory. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - A document (pdf) with the main information (no transcripts) about social and political impact collected from each interview (1 document by interview). This document will contain: <ul style="list-style-type: none"> (i) Name or pseudonym of the interviewee (subject to his/her authorization); (ii) Position of the interviewee in the organization; (iii) Type of interview (e-mail, phone, Skype, face to face, etc.); (iv) Key information.
Standards and metadata	<p>Interviews will be conducted with leading experts, social, political and/or business actors related with the actions selected. Each partner/country involved will carry out at least 10 interviews.</p> <p>The interviews can be developed through different means: face-to-face, phone, Skype, etc., and it is not mandatory to record them.</p> <p>The interviews should be carried out between February 2016 and March 2016.</p> <p><i>Metadata</i></p> <p style="text-align: center;">Social Impact Political Impact Solidarity</p>

	Social inclusion Gender inequalities Ethnic inequalities Age inequalities Religion inequalities
Data sharing	This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be automatically open access, in order to made data accessible for verification and re-use.
Archiving and preservation (including storage and backup)	Data will be preserved indefinitely and there is not expected cost associated to its preservation. The approximate total volume of this dataset is 10MB by partner.

DS 3.2 Case Studies of successful acts of solidarity along identity dimension	
WP	WP3 Inter-group and intra-group solidarity
Partners involved	CREA-UB (Spain) CEU (Hungary) UC (Cyprus) UPE (Greece) UU (Netherlands)
Data set description	<p>Case Studies of relevant practices and acts of solidarity along identity dimension (age, ethnic, religion, gender, income, etc.) which are being successful in reducing social inequalities.</p> <p>Each country/partner involved will carry out 5 in-depth case studies (one by each SOLIDUS policy arena: Employment, Health, Housing, Education and Civic Engagement). For each case study, all country/partners involved will carry out 4 interviews. At the end of these cases studies, 1 focus group will be developed, in which the main findings regarding the major drivers and barriers identified during the case studies will be discussed. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - 20 interview’s transcripts (pdf) in the original language (4 interviews x 5 case studies); - 1 focus group’s transcripts (pdf) in the original language <p>These transcripts will take into account the procedures indicated in the following non-public documents: “Case Study Protocol” and “Deliverable 1.1 General Methodological Guide”.</p>
Standards and metadata	<p>The interviews will be conducted to leading experts, social, political and/or other relevant business actors and stakeholders related with the actions selected.</p> <p>The focus groups will be conducted to with leaders and involved stakeholders from their own country.</p> <p>The interviews will be carried out between May 2016 and September 2016.</p> <p>The focus groups will be carried out between April 2017 and May 2017.</p> <p><i>Metadata</i></p>

	<p>Social Impact Political Impact Solidarity Social inclusion Gender inequalities Ethnic inequalities Age inequalities Religion inequalities Employment Housing Health Educational Civic Engagement</p>
Data sharing	<p>This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be automatically open access, in order to made data accessible for verification and re-use.</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 25MB by partner.</p>

DS 4.1 Common database of national and international databases of solidarity	
WP	WP4 Activating Social Citizenship
Partners involved	CREA-UB (Spain) HIOA-NOVA (Norway) UCD (Ireland) OXFORD (UK) LEIP (Germany)
Data set description	<p>A large-scale analysis of a number of national and international databases in which values and attitudes towards solidarity are included will be carried out.</p> <p>In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - 1 document (Excel) with the list of national and international databases of solidarity.
Standards and metadata	<p>The database will be elaborated between February 2017 and May 2017.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none"> Social Impact Political Impact Solidarity Social cohesion Active Citizenship Employment Housing Health Educational Civic Engagement
Data sharing	<p>This dataset will be a public access database from August 2017.</p> <p>This dataset will be stored in the institutional repository of HIOA-NOVA (see Annex 1) as a WP4 leader, no later than August 2017.</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 10MB</p>

DS 4.2 Case Study of successful policies and practices activating social citizenship	
WP	WP4 Activating Social Citizenship
Partners involved	<p>CREA-UB (Spain) HIOA-NOVA (Norway) UCD (Ireland) OXFORD (UK) LEIP (Germany)</p>
Data set description	<p>Case Studies of policies and practices activating social citizenship which are being successful in encouraging “social promoters” and social cohesion will be conducted.</p> <p>Each country/partner involved will carry out 10 in-depth interviews (at least one for each SOLIDUS policy arena: Employment, Health, Housing, Education and Civic Engagement). At the end of those interviews, 1 focus group will be developed, in which the main findings regarding the major drivers and barriers identified during the case studies will be discussed. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - 10 interview’s transcripts (pdf) in the original language; - 1 focus group’s transcripts (pdf) in the original language <p>These transcripts will take into account the procedures indicated in the following non-public documents: “Case Study Protocol” and “Deliverable 1.1 General Methodological Guide”.</p>
Standards and metadata	<p>Interviews will be conducted with stakeholders among “solidarity promoters” at the meso and macro level (media leaders, politicians, social activists, community leaders).</p> <p>The focus groups will be organized with relevant social actors, citizens and involved stakeholders.</p> <p>Both, interviews and focus groups will be carried out between June 2017 and October 2017.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none"> Social Impact Political Impact Solidarity Social cohesion Active Citizenship

	Employment Housing Health Educational Civic Engagement
Data sharing	This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be automatically open access, in order to made data accessible for verification and re-use.
Archiving and preservation (including storage and backup)	Data will be preserved indefinitely and there is not expected cost associated to its preservation. The approximate total volume of this dataset is 15MB by partner.

DS 5.1 Database with 1200 European key actors from the third sector	
WP	WP5 Channelling solidarity: inputs from third sector, social innovation and co-creation of public goods
Partners involved	CREA-UB (Spain) CEU (Hungary) HIOA-NOVA (Norway) ENSP (Portugal) UCD (Ireland) RU (Denmark) UC (Cyprus) UMB (Slovakia) LEIP (Germany) OXFORD (United Kingdom) UPE (Greece) UU (Netherlands)
Data set description	<p>A dataset with 1.200 European key actors in the third sector and social innovation initiatives at local and regional level will be undertaken.</p> <p>Each country/partner involved will identify 100 key actors (20 for each SOLIDUS policy arena: Employment, Health, Housing, Education and Civic Engagement). This dataset will provide an overview of social innovators, entrepreneurs, third sector agents as well as agencies and institutions delivering social policies in Europe. A special focus will be put in how to articulate the distribution of roles and tasks between public, private and third sector, as a way to find ways to articulate social solidarity. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - 1 document (Excel) with the list of 1.200 key actors. For each one, the database will collect: <ul style="list-style-type: none"> (i) Real Name and surname (ii) Organization / Institution (iii) Contact address (iv) Evidences of her/his social and political impact in promoting active citizenship (v) Evidences of her/his social and political impact as a “social promoters”
Standards and metadata	The database will be elaborated between July 2017 and August 2017. <i>Metadata</i>

	<p>Social Impact Political Impact Solidarity Social cohesion Employment Housing Health Educational Civic Engagement</p>
Data sharing	<p>To protect the Personal data of participants, this data set will not open access in any moment, and will be restricted to the partners of the SOLIDUS project.</p> <p>This dataset will be stored in the institutional repositories of the WP Leader RU and the project coordinator CREA-UB (see Annex 1).</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 100MB</p>

DS 5.2 Online survey of views and perspectives of stakeholders about solidarity	
WP	WP5 Channelling solidarity: inputs from third sector, social innovation and co-creation of public goods
Partners involved	CREA-UB (Spain) CEU (Hungary) HIOA-NOVA (Norway) ENSP (Portugal) UCD (Ireland) RU (Denmark) UC (Cyprus) UMB (Slovakia) LEIP (Germany) OXFORD (United Kingdom) UPE (Greece) UU (Netherlands)
Data set description	<p>An Online survey of views and perspectives of stakeholders about solidarity will be carried out. This Survey will analyse the views and perspectives of stakeholders on a) factors and conditions contributing to develop solidarity actions b) distribution of roles among public and private actors in co-creation of public goods c) drivers and obstacles for such cooperation. The survey will be done in all the countries involved. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - A Quantitative data set (for SPSS) with the responses of the survey’s participants. <p>The procedures to elaborate these files will be developed by the WP Leader, RU, in coordination with CREA-UB.</p>
Standards and metadata	<p>Respondents will be chosen from DS 5.1 “Dataset of 1200 European key actors from the third sector”.</p> <p>The survey should be carried out between September 2017 and October 2017.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none"> Social Impact Political Impact Solidarity Third sector

Data sharing	<p>According to the article 28.1 “Obligation to exploit the results” of the GA, this dataset will be open access from 30th May 2022, in order to respect the right of each partner involved to exploit its own results. However, data published before the period mentioned above will be automatically open access, in order to made data accessible for verification and re-use.</p> <p>Partners involved in the design and analysis of the survey will have ownership and access to the dataset. The rest of partners will have access at the end of the project. Data will be stored in the institutional repositories of WP leader, RU, and project coordinator, CREA-UB (see Annex 1), no later than February 2018.</p>
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 1GB.</p>

DS 5.3 Case studies of successful acts of solidarity embedded in social innovation practices or co-operation with public managers	
WP	WP5 Channelling solidarity: inputs from third sector, social innovation and co-creation of public goods
Partners involved	CREA-UB (Spain) ENSP (Portugal) RU (Denmark) UMB (Slovakia) LEIP (Germany) OXFORD (United Kingdom)
Data set description	<p>Case Studies of successful actions of solidarity embedded in social innovation practices or co-operation with public managers will be conducted.</p> <p>Each country/partner involved will carry out 3 in-depth case studies. For each case study, all country/partners involved will conduct 4 interviews. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - The 12 interview’s transcripts (pdf) in the original language (4 interviews x 3 case studies); <p>These transcripts will take into account the procedures indicated in the following non-public documents: “Case Study Protocol” and “Deliverable 1.1 General Methodological Guide”.</p>
Standards and metadata	<p>The interviews will be conducted with leading experts, social, political and/or other relevant business actors and stakeholders related with the third actions and the case studies selected.</p> <p>The interviews should be carried out between November 2017 and December 2017.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none"> Social Impact Political Impact Solidarity Social inclusion Spatial inequalities Spatial division Employment Housing Health Educational

Civic Engagement	
Data sharing	This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be automatically open access, in order to made data accessible for verification and re-use.
Archiving and preservation (including storage and backup)	<p>Data will be preserved indefinitely and there is not expected cost associated to its preservation.</p> <p>The approximate total volume of this dataset is 15MB by country/partner.</p>

DS 9.1 Focus group to discuss identified scenarios	
WP	WP9 Prospects for European solidarity: deepening integration and social policies for 2030
Partners involved	CREA-UB (Spain) UCD (Ireland) UC (Cyprus) OXFORD (United Kingdom) UU (Netherlands)
Data set description	<p>Each country/partner involved will carry out 1 focus group, in which 5 scenarios defined for their added value for the design of social policies for 2030 will be discussed. In this regard, this dataset will consist of:</p> <ul style="list-style-type: none"> - The focus groups’ transcripts (pdf) in the original language <p>These transcripts will take into account the procedures indicated in the following non-public documents: “Case Study Protocol” and “Deliverable 1.1 General Methodological Guide”.</p>
Standards and metadata	<p>The focus groups will be conducted with leaders and involved stakeholders from their own country.</p> <p>The focus group must be carried out between October 2017 and November 2017.</p> <p><i>Metadata</i></p> <ul style="list-style-type: none"> Social Impact Political Impact Solidarity Social inclusion Spatial inequalities Spatial division Employment Housing Health Educational Civic Engagement
Data sharing	This dataset will have restricted access. Each partner will store this qualitative data in their institutional repository (see Annex 1) and will have ownership for exploitation of this data. However, if this data is included in a publication, it will be

	automatically open access, in order to made data accessible for verification and re-use.
Archiving and preservation (including storage and backup)	Data will be preserved indefinitely and there is not expected cost associated to its preservation. The approximate total volume of this dataset is 25MB by country/partner.

ANNEX 1. Institutional and/or National repositories of each country/partner

CREA-UB:	Community of Researchers on Excellence for All – University of Barcelona (Spain) <i>University of Barcelona Digital Repository</i>
DEUSTO:	University of Deusto (Spain) <i>Institutional repository (which will be specified later in this DMP)</i>
CEU:	Central European University (Hungary) <i>Institutional repository (which will be specified later in this DMP)</i>
HIOA-NOVA:	Oslo and Akershus University College of Applied Sciences (Norway) <i>Institutional repository (which will be specified later in this DMP)</i>
ENSP:	National School of Public Health (Portugal) <i>Institutional repository (which will be specified later in this DMP)</i>
UCD:	University College Dublin (Ireland) <i>Institutional repository (which will be specified later in this DMP)</i>
RU:	Roskilde University (Denmark) <i>Institutional repository (which will be specified later in this DMP)</i>
UC:	University of Cyprus (Cyprus) <i>Institutional repository (which will be specified later in this DMP)</i>

UEDIN:	University of Edinburgh (United Kingdom) <i>Institutional repository (which will be specified later in this DMP)</i>
UMB:	University Matej Bel (Slovakia) <i>Institutional repository (which will be specified later in this DMP)</i>
LEIP:	University of Leipzig (Germany) <i>Institutional repository (which will be specified later in this DMP)</i>
OXFORD:	University of Oxford (United Kingdom) <i>Institutional repository (which will be specified later in this DMP)</i>
UPE:	University of Peloponnese (Greece) <i>Institutional repository (which will be specified later in this DMP)</i>
UU:	University of Utrecht (Netherlands) <i>Institutional repository (which will be specified later in this DMP)</i>

ANNEX 2. Special data sharing and ownership conditions in the case of the DS 2.3 Transnational European Solidarity Survey (TESS)



UNIVERSITÄT LEIPZIG



Agreement of Cooperation between SOLIDUS project and Freie Universität Berlin project for the development, launching and exploitation of the Transnational European Solidarity Survey (TESS)

The Universität Leipzig and the Universitat de Barcelona, responsible for the TESS survey in the SOLIDUS H2020 project (hereafter SOLIDUS), and the Freie Universität Berlin project (hereafter FU) agree on carrying out a common and fully integrated survey in thirteen countries, contributing to this cooperation both SOLIDUS' funds for eight countries and FU's funds for five countries. In these agreement, the following aspects will be fulfilled:

1. The countries chosen are the eight countries of the SOLIDUS Grant Agreement (Germany, Netherlands, Portugal, Spain, Ireland, Cyprus, Greece and Slovakia) plus the following five countries: Sweden, France, Bulgaria, Poland and the UK chosen by FU to avoid overlap. All questions will be asked in all the countries chosen.
2. The questionnaire with an overall time of max. 30 minutes (German language, English version must be shorter) will be structured as follows:
 - 2.1. Dependent variables (max. 20 minutes), including 3 modules:
 - 2.1.a. Questions concerning "Welfare State Solidarity" (module 1)
 - 2.1.b. Questions concerning "Fiscal Solidarity" (module 2)
 - 2.1.c. Questions concerning "Scientifically Informed Solidarity" (module 3)
 - 2.2. Independent variables or predictors (max. 10 minutes; module 4).
3. The second draft of the common questionnaire was developed in a workshop held in Berlin in January 2016, based on the questionnaire drafts developed by all partners (Leipzig, Berlin and Barcelona).
4. Exploitation of the data
 - 4.1. SOLIDUS-Barcelona has the right to exploit data from modules 3 and 4 ("Scientifically Informed Solidarity") and will publish the outcome of this analysis.
 - 4.2. SOLIDUS-Leipzig and FU (modules 1 and 2) have the right to jointly exploit the data of modules 1, 2 and 4 ("Welfare State Solidarity" and "Fiscal Solidarity") and will publish together the outcome of the analysis

- in a monograph. The production process of the monograph will be organised by Jürgen Gerhards and Holger Lengfeld.
- 4.3. Researchers from the SOLIDUS consortium or the DFG research group (German Research Foundation) which is covering the Berlin research project will have open access to the data at the end of the project (May 2018).
 - 4.4. SOLIDUS-Leipzig and SOLIDUS-Barcelona will jointly elaborate a report from the analysis of all the different aspects of solidarity by month 30 of the project (September 2017), delivered to the European Commission.
5. According to the EC-H2020 regulations about Open Access and Open Data, any publication developed from TESS data will have the related data open.
 6. According to the EC-H2020 regulations about Data Management, the TESS data will be stored in the institutional repositories of the Universität Leipzig, the Freie Universität Berlin, and the Universitat de Barcelona.

In order to fulfill this agreement sign hereby,
on January 22nd, 2016

Prof. Dr. Marta Soler-Gallart
Universitat de Barcelona
Main Researcher of SOLIDUS, H2020

Prof. Dr. Holger Lengfeld
Universität Leipzig
Partner researcher of SOLIDUS, H2020

Prof. Dr. Jürgen Gerhards
Freie Universität Berlin
DFG Research Group